



**O/o THE DIVISIONAL FOREST OFFICER-CUM-DMU CHIEF
SUNDARGARH FOREST DIVISION, SUNDARGARH
At/Po/Dist- Sundargarh, Pin-770001, Odisha**



**HIRING OF FMU COORDINATOR FOR ODISHA FORESTRY SECTOR
DEVELOPMENT PROJECT, PHASE-II (OFSDP-II)**

Divisional Forest Officer-cum-DMU Chief, Sundargarh Forest Division invite application from suitable candidates for the following position under Sundargarh Forest Division, for working in the Odisha Forestry Sector Development Project, Phase-II.

Forest Division	Name of the Post	Vacancy
Sundargarh	FMU-Coordinator (Training & Process Documentation)	2

Interested candidates may obtain Term of Reference and the Application Form from O/o the Divisional Forest Officer-cum-DMU Chief, Sundargarh Forest Division, during the office hours or may download from the website <http://ofsd.in/>. Filled in application complete in all respect along with Bank Draft for Rs.500/- (Five hundred) in favour of Divisional Forest Officer-cum-DMU Chief, Sundargarh, payable at Sundargarh, should reach O/o the Divisional Forest Officer-cum-DMU Chief, Sundargarh on or before 29.07.2024, 5.00 P.M by registry post/ speed post /courier only.

S/d

**Divisional Forest Officer-cum-DMU Chief
Sundargarh Forest Division**

Project brief & Vacancy details:

ODISHA FORESTRY SECTOR DEVELOPMENT PROJECT - PHASE-II is being implemented with the loan assistance from Japan International Cooperation Agency (JICA) in 10 districts of Odisha. This project is for a period of 10 years from 2017-18 to 2026-27. The project objective is to enhance forest ecosystem along with sustainable livelihood of local people by improving sustainable forest management, sustainable biodiversity conservation and community development, thereby contributing to harmonization between environmental conservation and socio-economic development in the Project area in Odisha. The project is implemented in Joint Forest Management mode involving 1211 Vana Surakshya Samiti and is expected to achieve progress in Sustainable Forest Management through strengthening of these community based institutions. The project shall also engage 3600 Women SHGs in enhancing their income through different Income Generating activities.

The project will be implemented in 14 Forest/ Wildlife divisions namely; Baripada, Rairangpur, Karanjia, Dhenkanal, Athamallik, Ghumusur(N), Ghumusur (S), Boudh, Subarnapur, Sambalpur, Jharsuguda, Sundargarh, Bamra (WL), Mangrove Forest (WL) Rajanagar. In total 47 Forest Ranges (hereinafter referred to as Field Management Unit, FMU) have been selected in 12 Forest Divisions for the implementation of project components under JFM mode. List of FMUs covered in Sundargarh DMU are attached as Annexure-I.

The Project emphasizes rigorous engagements with the target communities, PRIs, other Line Departments and civil society organizations for implementation of different activities through convergence. The project components are varying and cover different aspects for implementation.

The project will address the following priority areas:

- Restoration of degraded forest and augment forest resources
- Secure sustainable forest management by improving forest administration, community organizations and capacity development of other stakeholders, Conservation and Ecosystem based management of the biodiversity and promotion of inter-sectoral convergence for holistic development of target communities.
- Improve income of the forest dependent families with targeted livelihood improvement through IGA activities.
- Technology based monitoring of the project interventions.

For the implementation of the project, the institutional structure is set up in society mode in Odisha Forestry Sector Development Society (OFSDS) with Project Management Unit (PMU) at State level headed by the Project Director. At the level of implementing forest/ wildlife divisions, Divisional Management Unit is constituted which are headed by the DFO-cum-DMUChief. The Field Management Units are constituted at Forest Range level (50nos.) each headed by the Range Officer cum -FMU Chief. The project is proposed to be implemented in JFM mode with active involvement of 1211 VSSs selected in 47 forest ranges within 12 Forest Divisions and the Biodiversity components to be implemented in 2 Wildlife Divisions.

In order to ensure effective implementation of the project and to facilitate the communities for different interventions at the community level, the following personnel is required for project implementation. Hence, applications are invited from suitable candidates for engagement of the following positions at Range level (Forest Management Unit) for working in Odisha Forestry Sector Development Project, Phase-II initially for one-year period and may be extended for similar periods subsequently:

Division	Name of the Post	Vacancy
Sundargarh Forest Division	FMU-Coordinator (Training & Process Documentation)	02

Application in sealed envelope super scribed 'Application for the post of (Post Name) complete in all respect along with a Bank Draft of Rs. 500/drawn on any Nationalized Bank in favour of Divisional Forest Officer-cum-DMU Chief, Sundargarh, payable at Sundargarh should be reached in O/o the Divisional Forest Officer, Sundargarh, on or before 29.07.2024, 5.00 PM. The applications received after last date will not be entertained. The project will not be responsible for any postal delay. The Project authorities reserve the right to reject any application without assigning any reason thereto. Candidates in employment must enclose NOC from the present employer.

Annexure-I

Name of DMU	Name of FMUs
Sundargarh	Ujjalpur
	Hemgiri
	Lephripara
	Sundargarh
	Bargaon

Job Description&Eligibility Criteria are as below:

Name of the Post	Job Description	Qualification & Experience
<p align="center">FMU-Coordinator (Training & Process Documentation)</p>	<p>He / She will:</p> <ul style="list-style-type: none"> • Assist FMU Chief/ Assistant FMU Chief in Annual Plan & Implementation at VSS level. • Execute Capacity Building Plan, Gender Mainstreaming plan. • Assist develop partnership & Network for IGAs, act as resource person for all Institutional Capacity Building Monitoring & reporting. • Coordinate with VSS and other Stakeholders in their Capacity Building. He/ She will also assist and take active steps in reporting, documentation and publicity. 	<ul style="list-style-type: none"> • Essential Qualification: Graduate in any Discipline (with more than 45% in aggregate in qualifying exam) • Desirable Qualification: Post Graduate / MBA in any discipline. • Essential Experience: 3 years experience in the field of Training & Process Documentation in respect of Micro Planning, Natural Resource Management, community based institution building, Livelihood Support activities. • Desired Experience: Experience in implementing Govt. Projects / Externally Aided Project for more than 1 year.
<p>Monthly Remuneration</p>	<p align="center">Rs.25000/- per month (consolidated)</p>	