

APPLICATION FORM

Post Applied for: (Note: Use one form for one post, Attach Bank Draft for each post Applied and Tick the post applied for)		Attach a self-Attested photograph																																										
1. First Name: _____ Last name: _____																																												
2. Date of Birth: (Certificate of proof to be attached)																																												
3. Sex: _____																																												
4. Present Contact Address: _____																																												
5. Permanent Contact Address: _____																																												
6. Telephone No: (STD Code) No																																												
7. Mobile No: _____																																												
8. Email Address: _____																																												
9. Computer Literacy: (Mention all software's known / used)																																												
10. Education: High school onwards, please list all your qualifications																																												
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11. Employment Record: Total years of post-qualification experience: _____ Years of experience in Government : _____																																												
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19. Explain why do you consider that you are suitable for the position applied for (within 200 words and may use separate sheet for the same)

20. **Referees:** Two persons to whom you have reported professionally in the recent past whom we can immediately approach for a reference

	Referee-1	Referee-2
Name:		
Address:		
Telephone/Cell Number:		
Designation:		
Your Professional Relationship with the Referee:		

Place:
Date:

Signature of the Applicant

Job Description & Eligibility Criteria are as below::

Name of the Post	Job Description	Qualification & Experience
FMU Coordinator (Micro Planning & livelihood Support)	He / She Will: Assist FMU Chief /Assistant FMU Chief in Annual Plan & Implementation <u>at VSS Level</u> Guide and Facilitate Micro Planning, Livelihoods and NTFP interventions Assist small business / enterprise plan, inter-sectoral Convergence Cluster Promotion Monitoring & reporting and Capacity Building Coordinate with VSS and other Stakeholders in the project implementation.	Essential Qualification: Graduate in any Discipline (with more than 45% in aggregate in qualifying exam) Desirable Qualification: PG / MBA in any discipline. Essential Experience: 3 years' experience in Micro planning, Natural Resource management, community based institution building, Livelihood Support activities etc. Desired Experience: Experience of implementing Govt. Projects ? externally Aided Project for more than 1 Year.

*Monthly Remuneration Rs.25000/- per month (consolidated)