

Proceedings of Pre-bid meeting on Interior Designing and Execution on Turn-key basis of the Horizontal Extension Building of OFSDS held on 13th March, 2020 in the Committee Room of OFSDS, Bhubaneswar.

The pre-bid meeting on clarification of queries of the bidders on the bid document published for *Interior Designing and Execution on Turn-key basis of the Horizontal Extension Building of OFSDS* was held under the Chairpersonship of Addl. Project Director (IME) on 13th March, 2020 in the Committee Room of OFSDS, Bhubaneswar. Representative of only one firm attended the pre-bid meeting. Members attended the meeting is at **Annexure-I**.

At the outset, Addl. Project Director (IME) extended warm well come to all members and initiated the discussion. She urged the bidders to understand the requirement of project and to put forth the doubts / queries, if any on the Request for Proposal published for the above purpose. The queries, clarification and modification made to RFP were as below:

Sl	Query	Reference	Clarification
1.	<p>Mis-match in the RFPs published for procurement of items:</p> <p>It was submitted that some items proposed to be procured under RFP for Procurement, Supply and Installation of IT Equipment including the work of establishment of LAN Infrastructure vide Tender No 03/2020, dated 4th March, 2020 shall be more appropriate to be procured under the RFP published for Interior Designing and Execution on Turn-key basis vide Tender No 04/2020, dated 4th March, 2020 and vice versa.</p> <p>The items to be shifted from IT Procurement RFP to Interior Designing RFP is</p> <ol style="list-style-type: none"> 1. Procurement of storage facility for high end equipment. <p>The items to be shifted from Interior Designing RFP to IT Procurement RFP are...</p> <ol style="list-style-type: none"> 1. Procurement of EPABX 2. EPABX extensions with telephone receiver 	<p>RFP of OFSDS vide Tender Document No 03/2020 published on 4.3.2020 & Tender Document No 04/2020 published on 4.3.2020</p>	<p>The proposal of the vendors was deliberated and was agreed to suitably exchange the items to be procured in both the RFP as has been proposed by the vendors.</p> <p>The corresponding Appendixes of both the Request for Proposals (RFP) will be read accordingly.</p> <p>Changes in Appendixes i.e Appendix-B-2 & C-2 and FIN Appendix B-2 & C-2 as has been clarified in the pr-bid meeting is at Annexure-II.</p>
2.	<p>Storage Rack for high end equipment:</p>		<p>It was not part of initial RFP but decided to procure a Steel Rack of Closed Cover with</p>

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			Lock.
3.	Fire Safety Equipment	Appendix B-2 & C-2 at point 4 & 4 respectively.	It was clarified that Co2 based extinguisher will be procured.
4.	Workstation Table	Appendix B-2 at point 6 & 7.	It was clarified that the Modular Workstation Tables shall be provided with the provision of Drawer, Key Board & Mouse Tray. The specification indicated against workstation drawer is typological mistake, please be ignored.
5.	FAN: It was suggested by the bidders that standard make of the fan shall be indicated in the RFP otherwise bidding of local brand / inferior quality cannot be ruled out.	Appendix B-2 & C2 at point 9 & 8 respectively.	It was clarified that fans of standard brand shall be quoted for the bid, which include Havells, Crompton, Orient etc., with dust free provision.
6	LED Lights: It was suggested by the bidders that standard make of the LED Light shall be indicated in the RFP otherwise bidding of local brand / inferior quality cannot be ruled out.	Appendix B-2 & C-2 at point 10 & 9 respectively.	It was clarified that LED Lights of standard brand shall be quoted for the bid, which include Havells, Philips, SYSKA etc.
7	Window Blind	Appendix B-2 & C-2 at point 11 & 10 respectively	The LB Series indicated in the original RFP is deleted.
8	Air Conditioners: It was suggested by the bidders that standard make of the Air Conditioners shall be indicated in the RFP otherwise bidding of local brand / inferior quality cannot be ruled out.	Appendix B-2 & C-2 at point 12-13 and 11-12 respectively	It was clarified that <i>Air Conditioners</i> of standard brand shall be quoted for the bid, which include VOLTAS, CARRIER, DAIKIN, Blue Star etc.
6.	Warranty Period:		It was decided that warranty period of all items to be procured shall be of three years. The vendor need to submit the original Warranty Certificate of O&M Company to OFSDS.
7	Response Time		Response time for Warranty & AMC Shall be 24X7 or Next Business Day

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7.	AMC		It was decided that selected vendor shall provide Annual Maintenance Services for five years for all the items supplied under the RFP. Annual Maintenance Cost shall be indicated in the Financial Proposal
8.	Value of Tender		The approximate value of the tender has been indicated in the Bidder Sheet of Rs. 18 lakhs. However, due to exclusion of EPABX System from the scope of the ToR of this tender, it was decided that proportionate decrease in the Value of Tender will be considered.
NB: All other points (other than above clarifications) of the original RFP remains unchanged.			

Meeting ended with a vote of thanks to Chair.


Dr. Meeta Biswal, IFS
Addl. Project Director (IME)


Smt. Pusazhule Mekro, IFS
Addl. Project Director (A&F)


Shri Sudarsan Behera, OFS- I (SB)
Dy. Project Director (A&F)


Shri Subrata Kumar Kar
State Programme Manager (C&ID)

Annexure-I

Officials attended the Pre-bid meeting			
Sl. No.	Name	Designation	Position
1	Dr. Meeta Biswal, IFS	Addl. Project Director (IME), OFSDS	Chair Person
2	Smt. Pusazhule Mekro, IFS	Addl. Project Director (A&F), OFSDS	Member
3	Shri Sudarsan Behera, OFS-I (SB)	Deputy Project Director (A&F)	Member
4	Shri Subrata Kar	SPM (C & ID), OFSDP-II	Member
List of Representatives of Bidders			
5	Shri Jagannath Jethi	BSM, Methodex Systems pvt. Limited, Bhubaneswar	

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Annexure- II (Appendix B-2)

List of Floor wise Equipment for Extension - LRC Building (Ground Floor)				
S.No.	Name of Equipment	Specification	Unit	No. of Units
1	CCTV with Camera	16 Chanel NVR & 16 port PoE Switches One 4TB Hard Disk 10 Cameras with day and night systems of 2 Mega pixels	Unit	1
2	Storage Rack	Standard Size, Steel Rack with Cover and Lock Facility	Unit	1
3	Fire Safety Equipment	Solid type Extinguisher (CO2 Based) (No Sprinklers to be quoted)	Nos	2
4	Fire Safety Equipment	Smoke Detector for Fire Alarm System	Nos	2
5	Workstation table	Modular furniture work stations, 1500mm x 1500mm with one/ two or four seater arrangement with provision of drawer, Key Board & Mouse Tray	Nos	16
6	Workstation Chairs	Medium Back Chair: Single lock synchro tilt mechanism Push /Pull the level in/out to lock/unlock reclining at the upright position. or Mesh Back, Cushioned Seat, Synchro Mechanism, seat height with nylon base.	Nos	20 20
7	Fan	Power Consumption: 72watt, Speed: 350rpm, Sweep: 1200mm, Air Delivery: 250 cmm (Make: Havells/ Crompotn/ Orient with Dust Free provision)	Nos	8
8	LED Lights	25 watt square ceiling panel white light (Make: Havells/ Philips/ SYSKA)	Nos	24
9	Window Blinds	Fitting of Roller Blinds with all complete. Blackout Fabric, 100% polyester. Coating-Acrylic Coating resistant to cracking & amp Fraying Top Channel. Extruded by non- rusting. Aluminum alloy with 1.25mm thickness. Bottom Channel - None rusting Aluminum powder coated with 1.50mm thickness and 21 diameter.	Nos	6
10	1.5 Ton Air Conditioners	Power consumption 1700 Watt, Cooling power 5000watts, with copper condenser, EER Rating 5 Split Type) For seating areas without partitions Make: Voltas/ Carrier, Dakin, Blue Star	No.	5
11	2Ton Air Conditioners	Power consumption 1780 Watt, Cooling power 5700watts, with copper condenser, EER Rating 5 Split Type) For seating areas without partitions Make: Voltas/ Carrier, Dakin, Blue Star	No.	2

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Annexure-II (Appendix C-2)

List of Floor wise Equipment for Extension - LRC Building (First Floor)				
S.No	Name of Equipment	Specification	Unit	No. of Units
1	Audio System / PA System	PA system and USB port for MP3 playback and a UHF Radio Microphone receiver both Wired and 2 Nos of Wireless and one collar Mike Combination, Wall Fixing Speakers	Unit	1
2	CCTV	Cameras with day and night systems of 2 Mega pixels	Nos.	2
3	Fire Safety Equipment	Smoke Detector for Fire Alarm System	Nos.	2
4	Discussion/ Table Cafeteria	Modular Table which can be aggregated into round / hexagonal/ square tables for group discussions and segregated into bigger U tables for conference.	Nos.	20
5	Discussion/ Chairs Cafeteria	Medium Back Chair: Single lock synchro tilt mechanism. Push /Pull the level in/out to lock/unlock reclining at the upright position.	Nos	30
6		Mesh Back, Cushioned Seat, Synchro Mechanism, Two Way Adjustable arms and seat height with nylon base.	Nos	10
7	Fan	Power Consumption: 72watt, Speed: 350rpm, Sweep: 1200mm, Air Delivery: 250 cmm (Make: Havells/ Crompton/ Orient with Dust Free provision)	Nos	8
8	LED Lights	25W square ceiling white light (Make: Havells/ Philips/ SYSKA)	Nos	24
9	Window Blinds	Roller Blinds with all complete. Technical Details:- Blackout Fabric, 100% polyester. Coating-Acrylic Coating resistant to cracking & Fraying Top Channel. Extruded by non-rusting. Aluminium alloy with 1.25mm thickness. Bottom Channel - None rusting Aluminium powder coated with 1.50mm thickness and 21 diameter.	Nos	6
10	1.5 Ton Air Conditioners	Power consumption 1700 Watt, Cooling power 5000watts, with copper condenser, EER Rating 5 Split Type) For seating areas without partitions Make: Voltas/ Carrier, Dakin, Blue Star	No.	3
11	2Ton Air Conditioners	Power consumption 1780 Watt, Cooling power 5700watts, with copper condenser, EER Rating 5 Split Type) For seating areas without partitions Make: Voltas/ Carrier, Dakin, Blue Star	No.	2
12	Any other Provisions to be quoted item wise			
13	False ceiling of Corridor with utilization of under stair space			
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Annexure -II (FIN-Appendix B-2)**List of Floor wise Equipment for Extension - LRC Building (Ground Floor)**

S. No.	Name of Equipment	Specification	Unit	No. of Units	Rate per unit	Amount (in Rs.)	GST in % (Extra)
1	CCTV with Camera	16 Chanel NVR & 16 port PoE Switches One 4TB Hard Disk 10 Cameras with day and night systems of 2 Mega pixels	Unit	1			
2	Storage Rack	Standard Size, Steel Rack with Cover and Lock Facility	Unit	1			
3	Fire Safety Equipment	Solid type Extinguisher (CO2 Based) (No Sprinklers to be quoted)	Nos	2			
4	Fire Safety Equipment	Smoke Detector for Fire Alarm System	Nos	2			
5	Workstation table	Modular furniture work stations, 1500mm x 1500mm with one/ two or four seater arrangement with provision of drawer, Key Board & Mouse Tray	Nos	16			
6	Workstation Chairs	Medium Back Chair: Single lock synchro tilt mechanism Push /Pull the level in/out to lock/unlock reclining at the upright position. or Mesh Back, Cushioned Seat, Synchro Mechanism, seat height with nylon base.	Nos	20 20			
7	Fan	Power Consumption: 72watt, Speed: 350rpm, Sweep: 1200mm, Air Delivery: 250 cmm (Make: Havells / Crompton/ Orient with Dust Free provision)	Nos	8			
8	LED Lights	25 watt square ceiling panel white light (Make: Havells/ Philips/ SYSKA)	Nos	24			
9	Window Blinds	Fitting of Roller Blinds with all complete. Blackout Fabric, 100% polyester. Coating-Acrylic Coating resistant to cracking & amp Fraying Top Channel. Extruded by non- rusting. Aluminum alloy with 1.25mm thickness. Bottom Channel - None rusting Aluminum powder coated with 1.50mm thickness and 21 diameter.	Nos	6			
10	1.5 Ton Air Conditioners	Power consumption 1700 Watt, Cooling power 5000watts, with copper condenser, EER Rating 5 Split Type) For seating areas without partitions Make: Voltas/ Carrier, Dakin, Blue Star	No.	5			
11	2Ton Air Conditioners	Power consumption 1780 Watt, Cooling power 5700watts, with copper condenser, EER Rating 5 Split Type) For seating areas without partitions Make: Voltas/ Carrier, Dakin, Blue Star	No.	2			


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Annexure- II (FIN-Appendix C-2)

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1	Audio System / PA System	PA system and USB port for MP3 playback and a UHF Radio Microphone receiver both Wired and 2 Nos of Wireless and one collar Mike Combination, Wall Fixing Speakers	Unit	1			
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12	Any other Provisions to be quoted item wise						
13	False ceiling of Corridor with utilization of under stair space						

NB: Bidders are to enclose the duly filled in Appendices B-2, C2 and FIN Appendices B-2, C-2 as enclosed in the pre-bid clarification along with the tender document

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