



OFSDP

ODISHA FORESTRY SECTOR DEVELOPMENT PROJECT
SFTRI Campus, Ghatikia, Bhubaneswar-751 003

Letter No.3005/OFSDP/ 110(Vol.IV)/2007

Date: 09.11.2012.

From

Vinod Kumar, I.F.S.,
Project Director &
Member Secretary, OFSDS

To,

All Members,
Governing Body of
Orissa Forestry Sector Development Society (OFSDS).

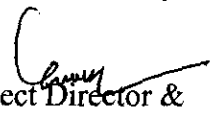
[Principal Secretary to Govt., Forest & Environment Department,
Principal Chief Conservator of Forests, Odisha,
Principal Chief Conservator of Forests & Chief Wildlife Warden, Odisha,
Special Secretary to Govt., Forest & Environment Department,
Secretary, Nature, Environment and Wild Life Society, Angul]

Sub: 15th Governing Body Meeting of OFSDS - Proceedings.

Sir,

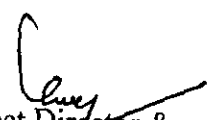
A copy of the approved proceedings of the 15th Meeting of the Governing Body of OFSDS held on 12.10.2012, chaired by Shri R.N. Senapati, IAS, Agriculture Production Commissioner, Odisha and Chairperson of the Governing Body of OFSDS, is enclosed herewith for your reference and record.

Yours faithfully,


Project Director &
Member Secretary, OFSDS

Encl: As above.

Copy forwarded to P.S to Agriculture Production Commissioner, Odisha & Chairperson of Governing Body of OFSDS along with a copy of the approved proceedings of the 15th meeting of Governing Body of OFSDS for kind information of the Agriculture Production Commissioner, Odisha and Chairperson of the Governing Body of OFSDS.


Project Director &
Member Secretary, OFSDS

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**Proceedings of the 15th Meeting of the Governing Body of Orissa Forestry Sector
Development Society, held on 12.10.2012 at 04.00 PM in the chamber of
Agriculture Production Commissioner, Odisha, Bhubaneswar**

The fifteenth meeting of the Governing Body of the Orissa Forestry Sector Development Society (OFSDS) was held on 12th October, 2012 under the chairmanship of Sri R.N. Senapati, IAS, Agriculture Production Commissioner, Odisha and Chairperson OFSDS, Governing Body.

The list of members present is at ***Annexure-'A'***.

At the outset the Chairperson welcomed all the members and special invitees to the meeting and requested the Project Director and Member Secretary to initiate the discussions.

The agenda items discussed and minutes thereof are as given below :

1. Confirmation of the Proceedings of the 14th GB meeting:

Project Director informed that the approved proceedings of the 14th meeting of the Governing Body held on 27th March, 2012 were sent to all members vide PMU's letter No. 1043/OFSDP-110 (Vol-III) /2007 dated 10.04.2012. No comments were received.

The minutes of the last meeting were confirmed.

2. Compliance to the decisions of the last meeting of the Governing Body:

a. Appointment of Internal Auditors for 2012-13 & onwards:

The selection and appointment of M/s SRB Associates as Internal Auditor and for other professional services of OFSDS for the years 2012-13 and 2013-14 was confirmed.

3. Review of approved action plan for 2012-13 and progress there upon:

The Project Director highlighted the progress of the Project activities up to September 2012 and achievements of project targets so far under various components. The financial progress as per action plan of 2012-13 has lagged behind. The members were apprised that overall the target of different Project activities have been achieved except Artificial Regeneration (Non- JFM) & Casuarina plantations, where shortfall of about 6,000 ha & 500 ha respectively has not been met in 2012-13 also. Therefore, the GB discussed following observations mentioned by the the Principal Secretary to Government, F&E Department to expedite the progress:

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- i. The compliance of project on observations of the JICA Mission Team in Odisha during September 2012,
 - ii. Proposal of surrender of funds for ` 20.00 Crores on BE 2012-13 by OFSDP, and
 - iii. Accumulation of unutilized grant with OFSDS & VSS as being observed by AG.

Project Director informed that aide memoire of the JICA Mission's September 2012 visit has not been received. However, they had indicated two main concerns during wrap up meeting on their visit. They are

- i. The shortfall in Artificial Regeneration (Non- JFM) & casuarinas plantations with advice that additional area if can be taken up in 2013, the status should be finalized by March, 2013.
- ii. Slow progress of expenditure and less reimbursement claims for loan assistance is dislocating annual plan, which needs to be adhered to.

On deliberations further, the GB made following directions :

- (1) Instead of surrender of budgeted project funds, action be taken for preparation and submission of Additional Project Plan for ` 20.00 Crores.
- (2) Fund utilization is to be vigorously monitored and regular meetings of DFOs cum DMU Chief (minimum once in two months) are to be organized by the Project Director with the Principal Chief Conservator of Forests, Odisha for expediting the progress of works as well as reviewing the expenditure position and for briefing & review on progress by the Principal Secretary, Forest & Environment Department.
- (3) The planning for 2013-14 is to be made in advance and targets in advance be fixed for Project Divisions, so that adequate preparatory measures can be taken.
- (4) Some qualified persons with accounts and audit background from local CA firms may be engaged, if there is need, on outsourcing basis at Divisions for facilitating and expediting timely accounting and compilation of expenditures from VSSs to Divisional accounts monthly.

4. Approval of Internal Audit Report on the Accounts of OFSDS for FY 2011-12:

The statements for audited expenditure of OFSDS prepared by the Internal auditor for the financial year 2011-12 was placed before the Governing Body and was approved with two stipulations for the project to comply.

- (1) unspent grant to be fully utilized for project immediately, and

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- (2) accumulation of outstanding advances at FMU level at the end of financial year is not to be allowed.

5. Deployment of DMU Support Team on Contractual basis at DMU:

Project Director briefed on the proposals to deploy a 'DMU Support Team' (DST) consisting of 3 specialists to be engaged on contractual basis against 28 vacancies in place of 70 FES support team of DMUs since project inception, subsequent to their superannuation. Besides, the recent transfers of all existing FES personnel (50) from all DMUs with limited replacements would require their capacity building time for project activities. The Principal Secretary, Forest & Environment Department stated that cancellation of recent transfer orders of the Project FES, if not relieved by now and department from other Divisions for filling up vacancies are under consideration at Department level after discussions with the Project Director. Therefore, it was decided that no contractual appointment against FES is to be made at this stage, and efforts may be made to retain the existing FES with the approval of Government at the same DMU till project period, and to fill up the vacancies Government may be moved.

The meeting ended with vote of thanks to the Chair and all members.


(R.N. SENAPATI, IAS)

Agriculture Production Commissioner, Odisha &
Chairperson of the Governing Body, OFSDS.

LIST OF MEMBERS PRESENT

Sl. No.	Name	Designation	Position
1.	Shri R. N. Senapati, IAS	Agriculture Production Commissioner, Odisha & Chairperson of the Governing Body, OFSDS	Chairperson, OFSDS
2.	Shri R. K. Sharma, IAS	Principal Secretary, Forest & Environment Department	Member
3.	Shri P. N. Padhi, IFS	Principal Chief Conservator of Forests, Odisha	Member
4.	Shri P. K. Behera	Secretary, NEWS, Angul	Member
5.	Shri Vinod Kumar, IFS	Project Director, OFSDP	Member Secretary
6.	Shri Rajiv Kumar, IFS	Additional Project Director, OFSDP	Special Invitee