



## APPLICATION FORM

<b>Post Applied for:</b> <i>(Note: Attach Bank Draft)</i>					<b>Attach a Self Attested Photograph</b> <b>(3cmx4cm)</b>
<b>1. First Name:</b>		<b>Last name:</b>			
<b>2. Date of Birth:</b> (Certificate of proof to be attached)				<b>3. Sex:</b>	
<b>4. Present Contact Address:</b>			<b>5. Permanent Telephone No:</b> (STD Code) Number		
<b>6. Permanent Contact Address:</b>			<b>7. Present Telephone No:</b> (STD Code)  Office Number.		
<b>8. Email Address:</b>		<b>9. Mobile No:</b>			
<b>10. Computer Literacy:</b> Mention all software(s) known / used					
<b>11. Education: High school onwards, please list all your qualifications</b>					
<b>Degree</b>	<b>Institute/Board</b>	<b>Year</b>	<b>Division/ Marks (%)</b>	<b>Subjects</b>	<b>Full/ Part Time / Distance Learning</b>
Matriculation					
+2 (Arts/Sci/Comm)					
+3 (Arts/Sci/Comm)					
P.G. (Specialisation)					
Professional					
Others					
<b>12. Employment Record :</b>					
Total years of post qualification experience :					
Years of experience in Government :					

13. Level of Proficiency in computers

MS Office Program	Ability to Use		
	Poor	Fair	Good
MS WORD			
MS POWER POINT			
MS EXCEL			
MS ACCESS			
Other (please specify _____)			

**14. Employment History: (Use separate sheets if required)**

Starting with your present employment, list in reverse order all the employments you have had in the space below :

Organisation	Designation	Key Responsibilities	Period

## 15. Current Employment

Job Description:	
Emoluments and other allowance of any	



**18. Joining Time:** Please confirm your ability to relocate/ be at DMU, Jharsuguda, Jharsuguda Forest Division **and** join within one month of selection. In case of any constraint - please elaborate in the space provided:

19. **Language Proficiency:** Please confirm oral and written proficiency in languages known to you. Your assessment shall be tested at a later stage):

[illegible]

**20. Understanding of Job; Skills, Interests and Experience of Relevance to your Application:**  
Please read the Job Description available at the end of this form and use this page to describe why you are suitable for the position. (within 200 words)

**21. Referees:** Two persons to whom you have reported professionally in the recent past whom we can immediately approach for a reference

	Referee 1	Referee 2
Name:		
Address:		
Telephone/Cell Number:		
Organization:		
Designation:		
Your Professional Relationship with the Referee:		
Place: Date:		
Signature of the Applicant		