

III



ODISHA FORESTRY SECTOR DEVELOPMENT SOCIETY
SFTRI Campus, At/Po-Ghatikia, Bhubaneswar-751029
Ph 0674-2386016 mail: webmail@ofsdp.in

TENDER CALL NOTICE

NO: 1794/ OFSDP-58/2018

DATED: 16.07.2018

Sealed tenders containing Technical & Financial Bids in separate sealed cover of individual unit mentioned in the tender documents are invited from manufacturers /dealers/ suppliers / contractors for supply of Root Trainers (300 cc) with stands for use in the Hi-tech nursery each unit to be establish in 6 Divisional Management Units i.e. (Athamallik, Subarnapur , Sambalpur, Sundargarh, Ghumsur (N) and Baripada) under Odisha Forestry Sector development Project , Phase-II. The detailed terms and conditions and specifications of each unit can be obtained from the office of the PD, OFSDP during office hour or from OFSDP website. <www.ofsds.in> The last date of submission of the tender document is 31.07.2018, latest by 5 PM

Deputy project Director (A&F)
OFSDP, Ghatikia, Bhubaneswar

**ODISHA FORESTRY SECTOR DEVELOPMENT PROJECT
SFTRI CAMPUS, GHATIKIA, BHUBANESWAR**

TENDER

1. Declaration of Intent:

The Project Management Unit OFSDP-II, Ghatikia, Bhubaneswar intends to set up Hi-tech Nurseries at 6 locations. The location of the Hi-Tech Nurseries are given in details in Annexure-I. One unit of each set of item mentioned in the Annexure-II has to be supplied and installed at each Nursery location.

2. Scope of Tender

Sealed Tenders with Technical & Financial Bids in separate sealed cover on each unit of set of items of **Root Trainer 300cc** along with **G.I. stand** are invited for raising of seedlings in the Hi-Tech Nurseries under Odisha Forestry Sector Development Project (OFSDP-II).

Each unit with specification in annexure-II to be installed in each site consists of **Root Trainer (300cc)** with **G.I. Stand**. These units are to be installed in each of the Hi-Tech Nursery at locations given in Annexure-I. The Terms and Conditions are given in Annexure – I and the Specifications for the Root trainers, and G.I stands are given in Annexure – II.

2. Delivery and Installation point and time for completion.

Each unit of items is to be supplied and installed in the Hi-Tech Nursery located at place mentioned at Annexure-I, within two months from the award of contract.

3. Eligibility

Please note that the following criteria asked in the TECHNICAL BID are the qualifying factors in the Tender. Therefore, tenderers who do not comply with the conditions with documentary proof (wherever required) will not qualify in the Tender for Financial Bid.

1. TENDERER SHOULD BE A MANUFACTURERS/DEALERS/
/SUPPLIER/CONTRACTOR. IN CASE THE TENDERER IS A DEALER,
NECESSARY DEALERSHIP CERTIFICATE/AUTHORISATION LETTER
SHOULD BE ENCLOSED.
2. THE TENDERER SHOULD HAVE EXECUTED ATLEAST ONE ORDER FOR
SIMILAR MATERIAL SUPPLY AND HAVE EXPERIENCE OF COMPLETION
OF SIMILAR TYPE OF WORK IN THE PAST FIVE (5) YEARS.
SUPPORTING DOCUMENTS (PURCHASE/INSTALLATION ORDER
COPIES) MUST BE ENCLOSED.
3. SUBMISSION OF EMD. IN SHAPE OF DEMAND DRAFT DRAWN IN
FAVOUR OF PROJECT DIRECTOR, OFSDP PHASE -II. AMOUNTING TO RS.
30,000/-. PAYBLE AT BHUBANESWAR MUST BE INCLUDED IN A
SEPARATE ENVOLPE LABELED EMD.
4. ACCEPTANCE OF PRICE VALIDITY AS PER TENDER AND THE PRICE
WILL BE VALID FOR ONE YEAR.
5. SUBMISSION OF TENDER WITHIN DUE DATE AND TIME.
6. THE ROOT TRAINERS, STANDS & INSTALLATION OF AGRO NET
SHEDS & THE OVERHEAD WATER SPRINKLING SYSTEM TO BE
SUPPLIED/INSTALLED ARE STRICTLY AS PER OUR TECHNICAL
SPECIFICATION.

The price bid of those bidders who fail to comply with the above qualifying requirements will not be opened. The date of opening of Price bid will be communicated in due course and the price bid will be opened in the presence of qualified interested bidders who choose to be present at the time of opening.

NOTE

An EMD amount of Rs. **30,000** is to be furnished by way of Demand Draft drawn in favour of PROJECT DIRECTOR, OFSDP PHASE-II, payable at Bhubaneswar along with TECHNICAL BID. Offers received without EMD will be rejected.

The decision of the tender accepting authority is final. The tender accepting authority exclusively reserves the right to reject any or all tenders at its own discretion without assigning any reason whatsoever.

4. Method of Bidding

(A) The Bids shall be submitted in two separate sealed packets; the first sealed packet containing the **Technical Bid with Bank Draft** and the second sealed packet containing the **Financial Bid**. The format for the **TECHNICAL BID** and **FINANCIAL BID** are shown in Annexure-III and Annexure-IV respectively.

(B) **THE TECHNICAL BID** should be submitted along with a Demand Draft Rs.30,000/- towards EMD. Further you are requested to carefully read the terms and conditions / specifications and submit duplicate copies of the same duly signed in all pages as a token of your acceptance along with the Technical Bid. The Technical Bid along with the EMD and the signed copies of the terms and conditions / specifications should be submitted in a sealed cover superscribing on the top of the cover in capital letters as **TECHNICAL BID FOR SUPPLY OF ROOT TRAINERS (300cc) WITH STAND**.

- i. General Information about the Organization-Too be submitted (as per form in Annexure-V)
- ii. **Application for Tender-** To be submitted (As per form in annexure-VI)
- iii. **EMD-** The Demand Draft towards EMD as prescribed and drawn in favour of PROJECT DIRECTOR, OFSDP PHASE -II payable at Bhubaneswar is to be enclosed.
- iv. **Average annual turnover from contracting business-** The statement of average annual turnover from contracting business for period last three year i.e. 2015-16, 2016-17 & 2017-18 or during the period since formation of the firm if it was set up in less than such three periods. (vide form –VII)
- v. Drawing if any (to be submitted in drawing folder).
- vi. Summary of Similar project implemented- To be submitted (As per form in Annexure-VIII).
- vii. The Technical Bid should be supported by sample 25 nos of Root Trainer /one G.I. Stand conforming to the size and specification given in Annexure-II.
- viii. The sample may put through test in addition to physical examination of volume and dimension.
- ix. The tenderers are requested to present during the physical test.

NOTE

In addition to the information above the form to be furnished in prescribed Format in Annexure-III

(C) THE FINANCIAL BID should be submitted in a separate sealed cover superscribing on the top of the cover in capital letters as **FINANCIAL BID FOR SUPPLY OF ROOT TRAINERS (300cc) WITH STANDS**. Both the sealed covers containing Technical and the Financial Bid are to be placed in one sealed cover superscribing **TENDER FOR SUPPLY OF ROOT TRAINERS (300cc) WITH STAND** and addressed to the Deputy Project Director (A&F), SFTRI Campus, Ghatikia, Bhubaneswar-751029.

The financial proposal should contain the quotation of amount in Rs. Mentioning detail of taxes separately in the prescribed form IV

The **TECHNICAL BID** will be scrutinized first and the qualifying bidders will only be considered for opening of the **FINANCIAL BID**.

The last date for submission of TENDER DOCUMENT is **31.07.2018** before **5.00 PM**.

Deputy Project Director (A&F)
Odisha Forestry Sector Development Project

ANNEXURE-I
TERM AND CONDITION

1. The quantity furnished is only approximate and it may be increased or decreased while placing orders.
2. Location and quantity.

Name of the Division	Location of the Nursery	Single Cell Root Trainer (300cc)	G.I. Stand for holding 300cc Root Trainer
Athamallik	Badarohila C/N Bamur	110000 Nos	1100 Nos
Subarnapur	Chanchandunguri C/N , Sonepur	110000 Nos	1100 Nos
Sambalpur	Larasara C/N, Larasara	110000 Nos	1100 Nos
Sundargarh	Ujalpur C/N , Ujalpur	110000 Nos	1100 Nos
Ghumsur (N)	Lalsingha C/N , Bhanjanagar	110000 Nos	1100 Nos
Baripada	Manchabandha C/N , Baripada	110000 Nos	1100 Nos

3. The tenderers are required to furnish their competitive - rates for supply of the specified quantity on award of approval and work order directly to the sites located in various Forest Divisions, as specified above charges on account of Taxes and Duties, if any, shall be specified separately.

4. Tenders should be accompanied with 25 samples of 300cc Single Cell Root Trainer and one G.I. Stand. The sample will be put through the tests in addition to the physical examination of volume & dimensions as mentioned at point no. 10 below.

5. Tenders should be accompanied by Rs.30,000 Earnest Money Deposit in the form of a Demand Draft drawn in favour of PROJECT DIRECTOR OFSDP PHASE-II, Payable in any nationalized bank branch at Bhubaneswar. The EMD will be refunded soon after the finalization of tender. Tenders received without EMD will be summarily rejected. The EMD should be submitted along with the Technical cum Commercial bid.

6. The successful bidder has to deposit a **Security Deposit amounting to 10% of the total Bid amount in the form of Bank guarantee/ Fixed deposit duly pledged in the name of PROJECT DIRECTOR OFSDP PHASE-II.** The security deposit will be released to the Contractor after six months from the date of the final payment if no irregularities are noticed within this period. In case of any irregularity the security Deposit will be forfeited in addition to any legal action as deem fit & required.

7. The tender accepting authority reserves the right to reject or accept any one or more quotations without assigning any reasons thereof.

8. On receipt of supply orders the successful tenderer should supply the materials/installation within the time specified, to the destinations mentioned there in.

9. Failure to supply the order within the time specified will entail cancellation of the orders and forfeitures of EMD. The tender accepting authority reserves the right to grant extension of time at his/her discretion.

10.Drop Test for Root Trainer- Random sample of 5 Root trainers of 300cc will be selected from the submitted samples. The randomly selected sample will be filled tightly with sand completely soaked in water and dropped on a hard surface from height of 1.5 meters. If the Root Trainer samples do not crack or get deformed then it passes the test. The tenderers are to be present during the drop test to be performed at the Nursery site.

Similarly the G.I. Stand sample will also be put to physical examination with respect to size & dimensions & weight as per the specification mentioned in Annexure-II.

If the material is found substandard, the tenderer shall replace the sub-standard material by fresh material immediately.

The materials finally supplied should be in accordance to the samples given and approved.

11.The terms and conditions mentioned herein will be binding on the tenderer on acceptance of the Tender .

12.For all matters regarding the interpretation of the conditions of this notice, the decision of the Project Director, Odisha Forestry Sector Development Project, shall be final.

13.The rate quoted should be valid for a minimum of **Twelve months** for acceptance from the date of opening of price bids. During the validity period, bidder is not permitted to make any upward revision in the rates. The offer should be valid till execution of the order. During the validity period of the order or its extended period, no upward increase in price will be allowed.

14.The evaluation of the tender will be made based on the details furnished in the Technical Bid enclosed and the various points mentioned therein will form part of the tender conditions. Those tenderers who qualify in the technical cum commercial bid will only be considered for opening of price bids.

15. Payment will be made as per the payment scheduled mentioned below:-

Sl. No	Name of the item	Amount to be released
1	Award of supply order	10%
2	50% Supply of Hycopot (Root Trainer)	30%
3	50% supply of G.I. Stand	30%
4	Final installation	30%

TDS and other Taxes if any will to be deducted at the source at each stage.

16. All type of taxes and charges such as Income tax, ferry charges, Transportation and other local charges, if any, will be paid by the contractor and no extra payment for these will be made. The rate of supply and finished work items are inclusive of this.

17. All working tools and plants will have to be arranged by the contractor at his own cost

18. The contractor should visit the points of delivery, and satisfy himself of the design and specifications of the root trainers and the condition and nature of works and ascertain difficulties that might be encountered in executing the work, carrying materials to the site of work, availability of drinking water and other human requirements and security etc. The officer-in-charge may order the contractor to suspend any work that may be subjected to damage by climatic conditions etc. No claim will be entertained on this account.

19. The contractor will have to accept the work program and priority of work fixed by the officer-in-charge so that most vulnerable reach and/or vulnerable items be completed before the date needed by him depending upon the field requirement.

20. In case any clarification is required, the interpretation of the Officer-in-charge will be final.

21. The final acceptance of the tender will be subject to the receipt of approval of higher authorities.

22. Final payment will be made after completion of all works in the field & checking by authorized officer. The authorized officer may check the quality of the root trainers supplied at any point of time before submitting the report of completion.

23. The intending tenderer (bidder) shall satisfy themselves that the Root Trainers supplied are in conformity with the design and specification and field ready to pass the physical examination i.e. DROP TEST.

24. The acceptance of the tender including the right to distribute the work between two or amongst more than two tenderers will rest with the competent authority without assigning reasons thereof. The accepting authority reserves right to reject any or all tenders without assigning any reason thereof.

25. In case of any dispute the decision taken by the Project Director, OFSDP shall be final and binding on the all concern.

ANNEXURE-II

TECHNICAL SPECIFICATIONS FOR ONE UNIT TO BE INSTALLED AT EACH HI-TECH NURSERY

I. SINGLE CELL ROOT TRAINER TUBETS, (Hyco pots) 300 CC

The HDPE Root trainer single block should be manufactured using standard quality material and should confirm national / international standards.

The root trainers of conical shape tubets shall be with the following specifications.

1	Product	300CC Single Cell root trainer (Hycopots)
2	Raw material	HDPE
3	Colour	Black
4	Cavity Depth/ Length	125 mm
5	Cavity Volume	300 c.c.
6	Cavity inner diameter (Top)	72 mm/
	Outer Diameter	78 mm
7	Root trainer ribs	Vertical
8	No.of Ribs in each cavity	05
9	Thickness of the ridge	2 mm
	Inner Ridge Hight	2mm
10	Thickness of the tubet wall	2 mm
11	Bottom hole diameter	31 mm
12	Outer Ring	1.5 mm from Top
13	Tolerance	+ ₁

II. TECHNICAL SPECIFICATIONS FOR G.I. STAND

1	Product	G.I Stand for 300 cc Root Trainer
2	Raw Material	GI Angel and Flat
3	Size	870 mm(L) x 820 mm (w)x 700 mm (ht) (Tolerance + ₁
4	weight	18 kg (+ ₁ kg)
5	Specification	10 Rows, 9 no 12 x 5 Flats, 25 x 25 x5 angel frame, & 4 legs, 18 x 5x 2no bottom support, with 18x 5 flat (all measurement in mm)
6	Hycopot Capacity	100 nos

ANNEXURE-III
**TECHNICAL-CUM-COMMERCIAL BID FOR THE SUPPLY OF THE ROOT
 TRAINER & G.I. STAND**

1	Are you a manufacturer / Dealer/ Supplier/ Contractor (Documentary proof for being a manufacturer and incase of Dealer Dealership Certificate/Authorization letter from the Manufacturer should be enclosed)	MANUFACTURER / DEALER/ CONTRACTOR/SUPPLIER
2	Details of Manufacturing Unit	
3	Whether the firm can supply the entire quantity as per the specifications	YES/NO
4	TERMS OF PAYMENT Payment will be made as per the payment scheduled mentioned in Annexure-I. The Security deposit will be release after 6 month of installation and successful functioning of the unit	AGREED / NOT AGREED
5	EMD AMOUNT Have you enclosed EMD amount of Rs. 30,000/. Drawn in name of PROJECT DIRECTOR ,OFSDP PHASE-II	DD No &Date Amount: Name of the Bank:
6	EXPERIENCE: Have you installed similar items in the past 3 years. If yes, please indicate the Name and addresses of the Organizations where it has been installed and value of the contract with details of work.	
7	Have you enclosed the supporting documents for the above (Purchase order copies)	YES/NO
8	STATUS OF ORGANISATION:	
a	Partnership / Proprietorship / Private Limited Company /Public Limited Company	
b	Please furnish the name and address of proprietor / Partners in case of Proprietor / Partnership Concern	
c	In case of SSI unit, please furnish the Registration Number with date and copy of Registration Certificate.	
9	DELIVERY & INSTALLATION: The work to be completed within two month issue of work order.	AGREED/NOT AGREED
10	VALIDITY OF OFFER AND RATE Whether agreeable to keep the validity for a minimum period one year from the date of opening of price bid.	AGREED/NOT AGREED

11	Those who do not agree for the above conditions will not be eligible for qualifying in the tender).	
12	TRANSPORT ARRANGEMENT: a) It is the responsibility of the supplier to arrange transportation including loading & unloading and supply the materials.	AGREED / NOT AGREED
13	WARRANTY / GUARANTEE CLAUSE: The Material/scope of supply shall be warranted / Guaranteed for workmanship & manufacturing defects for a period of 18 months from the date of supply of materials.	AGREED / NOT AGREED
14	FINANCIAL STATUS: Please furnish your sales turnover for the past 3 years along with supporting documents.	
15	Furnish the latest Income Tax Clearance Certificate with PAN NUMBER (Photo copy of PAN to be enclosed)	
16	Mention your GST Registration Nos.	

I/We hereby declare that the particulars furnished above are true and correct to the best of my/our knowledge and agree to the terms and conditions. I / We accept all the terms and conditions contained in the Tender.

ADDRESS:

(SIGNATURE WITH SEAL)

Signature of the Supplier

**ANNEXURE- IV
FINANCIAL BID**

TENDER SCHEDULE FOR THE SUPPLY OF ROOT TRAINER BLOCKS AND STANDS

To

The Deputy Project Director (A&F),
Odisha Forestry Development Project

Sl. No.	Item	For the rate quoted for one unit	
		In figures (Rs.) Including loading, unloading and Transport.	In words Rupees
1	SINGLE CELL ROOT TRAINER (Hycopot), 300 CC		
	Taxes/ Duties		
	Total		
2	G. I STAND		
	Taxes / duties		
	Total		

I / We accept all the terms and conditions contained in the Tender

Signature of the Supplier

ANNEXURE-V
Technical Bid Format
General Information about the organization

Sl. No.	Particulars	Details to be furnished		
Details of the Bidder (Organization)				
1	Name			
2	Address			
3	Telephone		Fax	
4	E-mail		Website	
Details of Authorized person				
5	Name			
6	Address			
7	Telephone		E-mail	
Information about the Organization				
	Status of Organization (public Ltd. / Pvt. Ltd. /Institution etc.)			
8	Details of Registration of Organization	Date		
		Ref		
9	Location and addresses of offices (in India and overseas)			
10	GST Regd. No.			
11	Income Tax PAN NO.			

Signature of the Bidder

**ANNEXURE-VI
APPLICATION FOR TENDER**

To

**The Project Director
Odisha Forestry Sector Development Project-II
SFTRI Campus, Ghatikia, Bhubaneswar.**

Tender No. _____

Serial no of Work applied For:-1/2 _____

Amount put to tender: Rs.1/2 _____

Dear Sir,

Having examined the Statutory, Non statutory & tender documents, I/we hereby like to state that I /we willfully accept all your conditions and offer to execute the works as per Tender no and Serial no stated above. We also agree to remedy the defects after / during execution of the above work in conformity with the conditions of contract, specifications, drawings, bill of quantities and addenda.

Dated this _____ day of _____ 201_____

Full name of applicant: _____

Signature: _____

In the capacity of: _____

Duly authorized to sign bids

For & on behalf of (Name of firm): _____

(In block capitals or typed)

Office address:

Telephone no(s) (Office): _____

Mobile No: _____

Fax No: _____

E Mail ID: _____

Signature of Bidder

ANNEXURE-VII

Certificate regarding summary statement of yearly Turnover from Contractual Business

This is to certify that the following statement is the summary of the audited Balance Sheet arrived from contractual business in favour..... Do the three consecutive years or for such period since inspection of the firm, if it was set in less than such three year's period.

Sl. No	Financial		Remarks
	Year	Turnover rounded up to Rs. In lakh (two digit after decimal)	
1	2015-16		
2	2016-17		
3	2017-18		
Total			

Average Turnover : In Rs.

Note:

1. Average turnover is to be expressed in lakh of rupee, rounded up to two digit after decimal.
2. Average turnover for 3 years is to be obtained by dividing the total turnover by 3.0 . if the firm was set up in less than 3years period , consider the turnover for the period from inception to the year 2015-16.
3. In case , the firm was set up in less than 3 year's period, mention the year of inception in the 'Remarks'

Signature of Bidder

ANNEXURE-VIII

“summary of similar Project Implemented”(Year wise)

Sl No	Name of the Customer	Project Name	Brief narration of the type of work implemented	Start Date	End Date	Contact value (only net checked amount issued by authority)	Financial year of the completion of the work	Supporting documents against the completion report (Yes/No)	Whether Successfully completed	Address & Phone no. of the work completion issuing authority.

Signature of Bidder